

ULSTER COUNTY BOCES

Agenda Format

POLICY # 2341

Items of business may be suggested by Board of Cooperative Educational Service members, Clerk, Administration, or residents of the District for inclusion on the agenda. The agenda shall be prepared and sent to members of the Board, news media and others as may be determined prior to the date of the regular meeting and, if practicable, prior to special meetings.

The minutes of the previous meeting(s) shall be in the hands of all Board members prior to the regular meeting. The only exceptions that shall be made are for special meetings which are called within this time limit.

Items of business may not be suggested from the floor for discussion and/or action at that same meeting except at the discretion of the President or the majority of Board members present. Copies of committee reports shall be in the hands of Board members at the time of the regular meeting. Reference items which may be needed for clarification or examination shall be in readiness prior to the meetings.

Approved: June 21, 1990