

ULSTER COUNTY BOCES

**Board Policy Development**

**POLICY # 2400**

The Board of Cooperative Educational Services shall reserve to itself the function of providing guides for the discretionary action of those to whom it delegates authority. These guides for discretionary action shall constitute the policies governing the operation of the school system. They shall be recorded in writing.

The formulation and adoption of these written policies shall constitute the basic method by which the Board shall exercise its leadership in the operation of the school system. The Board should follow through the policies it has formulated. It will be interested in evaluating how the policies have been executed by the cooperative board staff and in weighing the results. The study and evaluation of reports concerning the execution of its written policies shall constitute the basic method by which the Board shall exercise its control over the operation of the school system.

The formal adoption of policies shall be recorded in the minutes of the Board. Only those written statements so adopted and so recorded shall be regarded as official Board policy.

In the development of policies affecting personnel, the Board may seek the judgment and counsel of appropriate personnel, before adopting such policies. However, adoption of new policies, or changing existing policies, is solely the responsibility of the Board.

Policies introduced and recommended to the Board of Education shall not be adopted until a subsequent meeting. Thus, time shall be given to permit further study and also to provide an opportunity for interested parties to react. However, temporary approval may be granted by the Board in lieu of formal policy to meet emergency conditions of special events which will take place before formal action can be taken.

The District Superintendent is directed to establish and maintain an orderly plan for preserving and making accessible the policies adopted by the Board and the administrative rules and regulations needed to put them in effect.

Accessibility is to extend at least to all employees of the Ulster County Board of Cooperative Educational Services, to members of the Board, and to selected persons in the county.