

ULSTER COUNTY BOCES

**Formulation, Adoption, Amendment of**

**POLICY # 2410**

Adoption of new policies or changing existing policies is solely the responsibility of the Board. Policies will be adopted and/or amended only by the affirmative vote of a majority of the members of the Board when such action has been scheduled on the agenda of a regular or special meeting.

To permit time for study of all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments should usually be presented as an agenda item to the Board in the following sequence:

1. Information item - distribution with agenda (this may be an announcement that a policy is being developed in a particular area and that interested persons may submit suggestions.)
2. Discussion item - first reading of proposed policy or policies; response from superintendent; report from any Board or advisory committee assigned responsibility in the area; Board discussion and directions or any redrafting.
3. Action item - discussion, adoption, or rejection.

Amendments to the policy at the action stage should not require repetition of the sequence, unless the Board so directs.

*Approved: June 21, 1990*